

Authorization for Release of Records

Due at the completion of the current academic year—and no later than June 30.

PARENTS: As soon as possible, please complete and sign this form and submit it to your child's current school registrar. Please ask the school to email official records to Sierra Canyon immediately upon completion of the current academic year. (Unofficial documents or those submitted directly by families cannot be accepted.) Students may begin classes only if documents have been received by Sierra Canyon.

Please print:

Student's Full Name:

LAST FIRST MIDDLE

Birth Date: _____ Current Grade: _____

I hereby give permission to release copies of the above-named student's cumulative records, including an official transcript of all grades and evaluations for the current year, testing results, and information about disciplinary actions.

SIGNATURE OF PARENT OR GUARDIAN

DATE

TO THE SCHOOL:

Please email the following information to Sierra Canyon School no later than June 30:

- One official copy of the student's current year transcript that includes year-end grades.
- Standardized test results from the current school year.
- Disciplinary actions (if applicable) from the current school year.

Send to:

**Office of Admission
Sierra Canyon School
20801 Rinaldi Street
Chatsworth, CA 91311**

**P: 818-882-8121 x323
E: usadmission@sierracanyonschool.org**